

The Minutes of the Regular Meeting of the Parkersburg Utility Board

July 10, 2019

CALL TO ORDER

Pursuant to the call of its Chairman Tom Joyce, the Parkersburg Utility Board met in the Parkersburg Utility Board Administration Building, at 125 19<sup>th</sup> Street on the 10<sup>th</sup> day of July, 2019. Chairman Tom Joyce called the meeting to order at 9:00 a.m.

Roll Call

Present:

Tom Joyce, Chairman  
John Lutz, Vice Chairman  
Gregory Herrick, Board Member  
Paul Hoblitzell, Board Member  
Robert Wright, Board Member

Jeff Reed, Counsel  
Erin Hall, Comptroller  
Christopher Pauley, Assistant Comptroller  
Eric Bennett, Manager

Others in Attendance:

Evan Bevins, Parkersburg News and Sentinel

Consideration of Minutes

Chairman Joyce requested the Board consider the minutes of the June 26, 2019 regular Board meeting for acceptance into the record.

Motion and Vote

Robert Wright moved to dispense with the reading of the minutes and approve the minutes of the June 26<sup>th</sup> meeting as presented to the Board. Paul Hoblitzell seconded the motion and it was approved by a unanimous vote of the Board.

Discussion Regarding Options  
for Garfield Avenue Waterline

Bennett stated a correspondence was provided including the report prepared by Burgess & Niple for options to replace the 12-inch waterline from WVU Health Center MOB-A to Wood County Court House at Market Street.

Bennett also stated that an assumption he had from the beginning was fire flow in the downtown area would be adversely impacted with the existing 12-inch waterline out of service. Bennett stated that by utilization of the water model and a recent flow test near Matheny Motors it was

determined fire flow is not be impacted. Bennett further stated that would be the case as long as there was not another large diameter line feeding the downtown area that failed.

Bennett stated the Board could do nothing and wait until the upcoming improvement projects were completed in a year or two. Bennett stated it would be his recommendation to proceed with the interim improvement that would construct a 12-inch waterline from Garfield Avenue to Ann Street, likely in the 5<sup>th</sup> Street right of way, be utilized as part of the future improvement project. Bennett stated that work was estimated at a cost of \$166,000.00.

Hoblitzell questioned if the line was being replaced due to age. Bennett responded it was due to age and condition, as there have been multiple repairs on the line in recent years. Bennett stated that at Matheny's shortly after they paved their lot a major break caused a considerable amount of damage to his pavement in the 3<sup>rd</sup> Street right of way.

Hoblitzell questioned the condition of the valves. Bennett stated some of them work well and some do not function well.

Lutz questioned the pipe material. Bennett responded the existing pipe is cast iron.

Hoblitzell questioned if the line would be bored under the highway. Bennett stated the intent is to directional drill under Garfield Avenue and likely Ann Street. Bennett stated that excavation in Ann Street would be required because the existing 10-inch is under the roadway in the lane closest to the former Federal Building.

Hoblitzell questioned if the existing line was still leaking. Bennett stated the line has been shut down and has been cut and plugged with the intention of making a temporary connection that would require the installation of approximately 300 feet of yellow mine pipe on top of the ground. Bennett further stated the temporary pipe would likely need to be taken out of service during winter months to prevent freezing. Bennett stated the temporary pipe would actually be on railroad property and he didn't want to deal with the railroad to get approval to bury the temporary pipe.

Bennett stated that fire protection or domestic service were not being impacted by the 12-inch being out of service, unless another substantial feed line is adversely impacted in the future.

Joyce questioned who had performed the flow test. Bennett stated PUB personnel had done the work and the data was provided to Burgess & Niple. Hoblitzell questioned if we should have an independent flow test performed. Bennett stated they would have the same results as the recent flow test was conducted to verify what the water model data was providing.

Hoblitzell questioned if the interim improvement was not done, then when is the improvement project to be completed. Bennett stated with design work and required rate increase it is likely construction would not begin for at least 2 years.

Hoblitzell questioned if the condition could be related to its vicinity to the rail lines. Bennett stated he believed the lines it was close to are and have been limited use sidings, so it was not believed to be a factor. Bennett further stated PUB has experienced the effects of cinders from the railroad on relatively new 24-inch ductile iron waterline located in the scrap yard parallel to high tension power.

Lutz questioned if we proceeded with the interim improvement it wouldn't save any money on the full improvement project. Bennett responded that he did not believe it would. Joyce stated that it is an interim improvement not a temporary improvement. Bennett stated that was correct, when the full improvement project is completed it will connect to the interim improvement.

Hoblitzell stated the work would have been done during the upcoming improvement project. Bennett replied that was correct in one location or another the installation would be completed as part of the upcoming improvements.

Joyce stated he believed it would be irresponsible not to proceed with the interim improvement given the volume of area served and possibility for issues with one of the other major feed lines.

#### Motion and Vote

Robert Wright moved to authorize the General Manager to proceed with the Garfield Avenue interim improvement estimated at \$166,000.00. Paul Hoblitzell seconded the motion and it was approved by a unanimous vote of the Board.

#### Discussion Regarding Failed Aerial Sanitary Sewer

Bennett stated this was for update purposes. Bennett further stated due to possible cost of the installation of the culvert he had decided to further investigate the installation of long-span ductile iron pipe on piers. Bennett stated reading pipe manufactures literature they all provided different lay lengths for this option, American stated it could provide a 48 foot span. Bennett stated working through the vendor the manufacturer stated a 48 foot span is available for 18-inch and larger pipe but a 38 foot span should be possible. Bennett stated then the manufacturers long span pipe fabricator felt there needed to be a pier installed in the center for better support. Bennett stated at that point they made the option of long span pipe less than appealing.

Bennett stated he was proceeding with getting quotes for the installation of the culvert from a local contractor.

Bennett stated the need to move forward with the work due to the cost of bypass pump rental of approximately \$2,700.00 per month. Bennett stated the budget included the purchase of a new bypass pump. Hoblitzell recommended that if the budget included a new pump it should be pursued to reduce rental costs. Bennett stated he would work on it.

### Consideration of Invoices in Excess of \$750

The following invoices totaling \$159,523.17 were considered for approval:

Atlas Towing	8.08 tons #57, 9.9 tons 1/2 crusher run and 40.22 pit run- sewer maint.	783.75
Atlas Towing	8.38 tons #57, 18.61 tons 1/2 crusher run and 31.06 pit run- sewer maint.	841.08
Brenntag Mid-South, Inc.	2943 gals of sodium hypochlorite- WWTP	2,723.08
C.I. Thornburg	80- 1 1/2" valve box risers and 80- 2" valve box risers- water maint.	1,051.20
City of Parkersburg	Workers Compensation - June 2019	6,125.75
Estabrook	4- 1/4" diaphragm seal- WWTP	1,184.35
Estabrook	2" grinder pump- Stonebrook station	2,332.30
Fastenal	230- various size clamps and screws, 2" ball valve, 500" of 1/8" steel cable, 70' of 5/16" steel chain- plant mai	1,566.34
Frontier	Phone service - June 2019	878.09
Greenscape Landscape	Retaining wall replacement- Garfield Ave.	3,889.48
Joyce New	Reimbursement for damages and plumbing related to sewer backup- gravel in manhole- sewer maint.	807.85
Martin Marietta	27.43 tons #57 and 9.93 tons 1 1/2" limestone- water maint.	906.69
MonPower	Sayre Ave. Pump Station - June 2019	1,055.33
MonPower	1st. Ave. Pump Station - June 2019	3,923.21
MonPower	6th St. Pump Station - June 2019	3,878.50
MonPower	Neal Run Pump Station - June 2019	886.17
MonPower	Water Treatment Plant - June 2019	17,874.17
Pace Analytical	11-water testings- WTP	3,245.00
Parkersburg Utility Board	Sewer bill - WTP - June 2019	18,116.55
Parkersburg Utility Board	Water bill - WWTP - June 2019	1,096.67
Pipelines, Inc.	20- 20" meter pit- water maint.	950.00
Pipelines, Inc.	56- various size couplings, 2- 2" curb stop, 6" tapping valve, 4- 2" repair clamp, 150- 3/4" insert- water maint	3,079.78
Public Service Commission of WV	Annual PSC fee - Sewer	24,012.50
Public Service Commission of WV	Annual PSC fee - Water	18,562.73
Smith Concrete	5.5 yds. of 9 bag 2% Hi-Early concrete - sewer maint.	797.50
Smith Concrete	5.5 yds. of 9 bag 2% Hi-Early concrete - water maint.	797.50
Smith Concrete	7.50 yds. of 9 bag 2% Hi-Early concrete - water maint.	1,042.50
State Electric	Controller for SCC 45- WWTP	8,838.15
State Electric	Power supply rack mount for SCC 45- WWTP	1,277.74
Strand Associates, Inc.	Professional services thru May 31, 2019 - SSO Abatement Report	7,707.22
Strand Associates, Inc.	Professional services thru May 31, 2019 - Computer and Misc. Services	3,460.60
Stuart Oil Co.	900 gallons unleaded- all depts.	2,175.75
Stuart Oil Co.	500 gallons diesel - all depts.	1,364.00
Univar	4513 gal of hypo - WTP	3,497.58
US Postmaster	Postage for billing- June 2019	6,064.06
Xylem	4" pump & fittings rental - 5/31-6/27/19 - elevated sewer bypass pumping	2,730.00
	TOTAL APPROVED	159,523.17
Total amount of checks paid from sewer operating fund June 24- July 5, 2019		177,446.34
	Check #80446-80575	

Herrick questioned the invoice for Greenscape landscaping. Bennett stated that was for the reconstruction of the DOH retaining wall on Garfield Avenue that was disassembled in the initial attempt to repair the 12-inch waterline. Bennett stated he felt it would be best if someone who routinely builds stack block retaining walls perform the work instead of PUB personnel. Bennett further stated Greenscape's quote was half the cost of the other vendor that provided a quote.

Hoblitzell questioned the accounting on PUB sewer and water bills. Hall stated it comes from each entities revenue. Hoblitzell stated it was simply a paper transaction. Bennett responded that it was an actual transfer of funds.

Bennett stated it has always been done in that fashion. Bennett further stated that all Bonds require no customer can receive free service. Bennett stated that it is cleaner to simply charge for the service received so the true cost of operation is easily determined.

Bennett further stated the WWTP does not pay a sewer bill and the WTP does not pay a water bill.

Herrick questioned the payment to Joyce New. Bennett stated the payment was for a sewer backup at 1620 Park Avenue that was determined to have been caused by the City grading the alley and knocking off a riser ring and manhole cover and filling the flowline with stone and they reinstalled the riser ring and cover and never notified PUB.

Bennett further stated he did not feel it appropriate that she be stuck with the expense related to this backup and he planned to attempt to get reimbursement from the City.

#### Motion and Vote

Greg Herrick moved the list of invoices over \$750, dated July 10, 2019 in the amount of \$159,523.17 be approved for payment as submitted to the Board. Robert Wright seconded the motion and it was approved with a unanimous vote of the Board.

#### Other Business

##### PACF Intern

Herrick questioned how long the intern was supposed to work. Bennett stated the program ends on July 19<sup>th</sup>. Herrick questioned if we would extend her work as done last year. Bennett stated that he had thought about it but had not yet spoken with her to see if she would be interested. Bennett stated if she was willing to work more this summer the staff would certainly keep her busy.

Hoblitzell questioned if it would be full time. Bennett responded that she still has another semester or two of college.

#### Next Meeting Date

Erin Hall stated the next regular meeting would be July 24, 2019.

Board members agreed to meet in regular session, at the Parkersburg Utility Board Administration Building in the conference room, at 9:00 a.m. on July 24, 2019.

#### Adjournment

Greg Herrick moved the meeting be adjourned. John Lutz seconded the motion and it was approved by a unanimous vote of the Board members. The meeting adjourned at 9:22 a.m.

Greg Herrick stated he would not be present at the next meeting.

Respectfully Submitted:

Eric Bennett, General Manager