

**MAIN OFFICE**

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BILLING OFFICE

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Date: November 21, 2019

To: Tom Joyce, Chairman
John Lutz, Vice-Chairman
Gregory Herrick, Board Member
Paul Hoblitzell, Board Member
Robert Wright, Board Member
Jeff Reed, Counsel
Chris Pauley, Assistant Comptroller
Erin Hall, Comptroller

From: Eric Bennett, Manager

Re: Regular Meeting of the Parkersburg Utility Board

The next regular meeting of the Parkersburg Utility Board will be held at 9:00 a.m. November 26, 2019 in the conference room at the Utility Board's Administration Bldg, 125 19th Street.

1. Roll call.
2. Minutes of the November 12, 2019 regular meeting.
3. Consideration of engineering agreement for AST inspections.
4. Consideration of invoices of \$750.
5. Other business to come before the Board.
6. Confirm next meeting date.
7. Adjournment