

**MAIN OFFICE**

125 19th Street
Parkersburg, WV 26101

T. 304.424.8535 F. 304.485.3802

BILLING OFFICE

1919 Garfield Ave. P.O. Box 1629
Parkersburg, WV 26102

T. 304.424.8550 F. 304.424.8555

Date: January 30, 2020

To: Tom Joyce, Chairman
John Lutz, Vice-Chairman
Gregory Herrick, Board Member
Paul Hoblitzell, Board Member
Robert Wright, Board Member
Jeff Reed, Counsel
Chris Pauley, Assistant Comptroller
Erin Hall, Comptroller

From: Eric Bennett, Manager

Re: Regular Meeting of the Parkersburg Utility Board

The next regular meeting of the Parkersburg Utility Board will be held at 9:00 a.m. February 4, 2020 in the conference room at the Utility Board's Administration Bldg, 125 19th Street.

1. Roll call.
2. Minutes of the January 21, 2020 regular meeting.
3. Consideration of financial statements for period ending 10/31/2019.
4. Consideration of financial statements for period ending 11/30/2019.
5. Consideration of CD's for water and sewer reserve funds.
6. Consideration of pay estimate #2 for contract 19-01, Garfield Ave. Water Main.
7. Consideration of invoices of \$750.
8. Other business to come before the Board.
9. Confirm next meeting date.
10. Adjournment