

The Minutes of the Regular Meeting of the Parkersburg Utility Board

September 18, 2019

CALL TO ORDER

Pursuant to the call of its Chairman Tom Joyce, the Parkersburg Utility Board met in the Parkersburg Utility Board Administration Building, at 125 19<sup>th</sup> Street on the 18<sup>th</sup> day of September, 2019. Board member Herrick called the meeting to order at 9:00 a.m.

Roll Call

Present:

Gregory Herrick, Board Member  
Paul Hoblitzell, Board Member  
Robert Wright, Board Member  
Jeff Reed, Counsel  
Erin Hall, Comptroller  
Christopher Pauley, Assistant Comptroller  
Eric Bennett, Manager

Absent:

Tom Joyce, Chairman  
John Lutz, Vice Chairman

Others in Attendance:

Evan Bevins, Parkersburg News and Sentinel

Consideration of Minutes

Board member Herrick requested the Board consider the minutes of the September 4, 2019 regular Board meeting for acceptance into the record.

Motion and Vote

Robert Wright moved to dispense with the reading of the minutes and approve the minutes of the September 4<sup>th</sup> meeting as presented to the Board. Paul Hoblitzell seconded the motion and it was approved by a unanimous vote of the Board members present.

Consideration of  
Failed Primary Effluent Pump Repairs

Bennett stated Board members were provided with a brief correspondence and quote for the repair or replacement of one of the 60 HP primary effluent pumps. Bennett further stated there are a total of six 60 HP primary effluent pumps located at the influent end of the aeration basin.

Bennett stated a seal failure alarm was received in the SCADA system, which was verified as an actual failure. The pump was pulled and sent to Buckeye Pump for evaluation and repair.

Bennett stated Buckeye pump disassembled the pump and determined several items needed corrected. Bennett stated Buckeye provided a quote for repairs or replacement. Bennett stated the quote was as follows:

Regular repair (6 – 8 weeks) -----	\$24,943.00
Expedited repair (3 – 4 weeks) -----	\$25,893.00
Replacement -----	\$67,000.00

Hoblitzell questioned how many pumps were required for operation. Bennett stated normal operations require one or two pumps, wet weather events could require all pumps be available. Hoblitzell questioned if a spare was available. Bennett replied there was not a spare pump on hand.

Bennett stated the 2005 plant upgrade included four pumps with provisions for two additional pumps, the 2014 plant upgrade included the two additional pumps to increase plant capacity through the aeration basin due to the removal of the RBC's. Bennett stated the pump either needs to be repaired or replaced, but also stated that all pumps are not continuously used but they are necessary to handle wet weather related flows.

Hoblitzell questioned if the pumps alternated. Bennett replied the pumps alternate on a daily basis. Hoblitzell questioned if a new pump should be purchased and the existing pump be repaired. Bennett stated his preference is to repair the existing pump and a new pump could be budgeted for purchase in the next fiscal year.

Herrick questioned if the standard repair time would work. Bennett stated staff felt the 6 – 8 week return lead time would not impact plant operations and the additional \$950.00 to get the pump back sooner was hard to justify.

Hoblitzell questioned what happens if the pumps are overwhelmed. Bennett stated there would be overflows at the primary clarifiers. Bennett further stated if that were to happen staff would shut off a pump at the 6<sup>th</sup> Street pumping station to reduce flow into the plant, that could possibly cause an overflow at the 6<sup>th</sup> Street station but piping exist to handle that situation.

#### Motion and Vote

Paul Hoblitzell moved to have the pump repaired in a regular time frame at a cost of \$24,943.00. Robert Wright seconded the motion and it was approved by a unanimous vote of the Board members present.

## Consideration of Invoices in Excess of \$750

The following invoices totaling \$276,676.11 were considered for approval:

Advanced Rehabilitation Technology	Install 26.75' of the OBIC liner system into manholes- sewer maint.	6,286.25
Alfa Naval Inc.	6- belts for belt filter- WWTP	11,615.96
B Machine Products	1- left hand/ right hand pump shaft set- Bird St, Kanawha St, and Neal Run pump stations	980.00
Bortek Industries, Inc.	Returned 3 valve assembly- sewer maint.	(3,358.68)
Bosley Construction	Project reconciliation- 6" fire tap- Aldi on Pike Street	1,321.49
Brenntag Mid South	4538 gal of sodium hypochlorite- WTP	3,562.43
Brenntag Mid South	2937 gal of sodium hypochlorite- WWTP	2,664.71
C. I. Thornburg	Handheld reader and carrying case- meter shop	2,223.60
City of Parkersburg	Workers Compensation - August 2019	9,603.81
Complete System Support	Customer support agreement- billing	15,538.05
Consolidated Pipe	10-safety repair kit- water maint.	1,102.80
Continental Utility Solutions	Travel expense for CUSI training for billing software	3,278.87
Dearborn National Insurance	Employee life insurance- September 2019	838.24
Deerfield Construction	Customer refund- water	1,480.91
Electric Motors & Pumps	4- radial ball bearing, 4- radial bearing, 12- oil seal, gas meter sensor repair- Bird St, Neal Run, Kanawha pum	982.20
Integrated Process Solutions	New PLC logic to detect chemical usage- WTP	1,000.00
J.C. Bosley Construction	Install 60" culvert and fill behind Kmart	77,719.00
Lubeck PSD	Parkersburg revenue collected by Lubeck PSD 7.5% fee - August 2019	1,437.31
Mahone Tire Service	6 new tires- 12-008	2,810.12
Martin Marietta	19.57 tons 1 1/2" limestone, 9.87 tons #67, and 10.24 tons pit run- sewer maint.	846.03
Martin Marietta	19.69 tons #57 and 38.89 tons 1 1/2" limestone - water maint.	1,357.56
Martin Marietta	38.21 tons #57- water maint.	955.25
Martin Marietta	9.73 tons 1 1/2" limestone and 40.45 tons pit run- sewer maint.	863.69
MonPower	Neal Run Pump Station - August 2019	764.37
MonPower	1st. Ave. Pump Station - August 2019	4,916.67
MonPower	6th St. Pump Station - August 2019	5,164.01
MonPower	Water Treatment Plant - August 2019	19,179.57
MonPower	Waste Water Treatment Plant - August 2019	20,189.93
MonPower	Kanawha St. Pump Station - September 2019	840.04
Murray Sheet Metal	Roof replacement- 6th St. pump station	20,000.00
Parkersburg Utility Board	Sewer bill - WTP - August 2019	16,994.70
Parkersburg Utility Board	Water bill - WWTP - August 2019	1,015.55
Pipelines Inc.	17- various size couplings, 18- 6" pipe, 28- valve box top, 20- valve box bottom, 30- 5 1/4" water lid- water ma	3,602.48
Pipelines Inc.	42- various size couplings, 12- 15" meter lid, 4" repair clamp- water maint.	1,991.58
Pipelines Inc.	336' of 6" pipe, 70' of 8" pipe, 12- 6" pipe plug, 12- 4" pipe plug, 6- 6" wye, 2- 8" elbow, 59- various size pipe	1,848.71
POSM Software	Camera truck annual software maintenance - sewer maint.	2,000.00
Smartbill	Postage and service fee- billing	6,814.42
Smith Concrete	5.5 yds. of 9 bag 2% Hi-Early concrete - sewer maint.	797.50
Smith Concrete	11 yds. of 9 bag 2% Hi-Early concrete - water maint.	1,595.00
Smith Concrete	10 yds. of 9 bag 2% Hi-Early concrete - water maint.	1,450.00
Smith Concrete	7 yds. of 9 bag 2% Hi-Early concrete - sewer maint.	1,015.00
State Electric	Power module for #4 pump- 6th St. pump station	11,090.26
Stuart Oil Co.	700 gallons diesel - all depts.	1,701.35
Stuart Oil Co.	700 gallons unleaded- all depts.	1,617.00
United Refrigeration	New compressor for #1 well HVAC- WTP	755.18
US Postmaster	Postage for postage machine- admin	2,500.00
Walker Machinery	Mini excavator rental- sewer maint.	810.00
West View Cunningham	3/4" solenoid valve, diaphragm, plate clamp for sludge pumps building 19- WWTP	2,913.19
	TOTAL APPROVED	276,676.11
Total amount of checks paid from sewer operating fund September 3- September 13, 2019		273,066.79
	Check #81019-81189	

### Motion and Vote

Paul Hoblitzell moved the list of invoices over \$750, dated September 18, 2019 in the amount of \$276,676.11 be approved for payment as submitted to the Board. Robert Wright seconded the motion and it was approved with a unanimous vote of the Board members present.

### Other Business

#### PSC Complaint

Herrick questioned what the PSC complaint was about. Bennett stated a customer had a high bill with no apparent leak and feels she should not be responsible for payment.

#### Water Leaks

Hoblitzell questioned what was causing all of the leaks. Bennett replied they are most likely caused by the hot dry weather and the ground shifting or shrinking.

Bennett stated a leak was discovered the previous day and it appears to be underneath a 48-inch corrugated metal culvert. Bennett further stated the culvert is rusted out in the bottom and the water is entering the culvert and not coming to ground level.

Hoblitzell stated crews were repairing a leak by the golf course on St. Mary's Pike as he was coming to the meeting. Bennett stated that was PVC line that was installed in the late 60's to serve Mustang Acres.

Hoblitzell questioned if it fed Woodland Park and Core Road. Bennett stated that it feeds everything out St. Mary's Pike but does not tie into Woodland Park or Core Road as Woodland Park is fed from the Rosemar tank and Core Road is tied into the line on Roseland Avenue by a 6-inch line that goes through the golf course.

### Next Meeting Date

Erin Hall stated the next regular meeting would be October 2, 2019.

Board members agreed to meet in regular session, at the Parkersburg Utility Board Administration Building in the conference room, at 9:00 a.m. on October 2, 2019.

### Adjournment

Paul Hoblitzell moved the meeting be adjourned. Robert Wright seconded the motion and it was approved by a unanimous vote of the Board members present. The meeting adjourned at 9:10 a.m.

Respectfully Submitted:

Eric Bennett, General Manager