

The Minutes of the Regular Meeting of the Parkersburg Utility Board

February 6, 2019

CALL TO ORDER

Pursuant to the call of its Chairman Tom Joyce, the Parkersburg Utility Board met in the Parkersburg Utility Board Administration Building, at 125 19<sup>th</sup> Street on the 6<sup>th</sup> day of February, 2019. Chairman Tom Joyce called the meeting to order at 9:00 a.m.

Roll Call

Present:

Tom Joyce, Chairman  
Gregory Herrick, Board Member  
Paul Hoblitzell, Board Member  
Robert Wright, Board Member  
Jeff Reed, Counsel  
Christopher Pauley, Assistant Comptroller  
Erin Hall, Comptroller

Absent:

John Lutz, Vice Chairman  
Eric Bennett, Manager

Others in Attendance:

Consideration of Minutes

Chairman Joyce requested the Board consider the minutes of the January 23<sup>rd</sup>, 2019 regular Board meeting for acceptance into the record.

Motion and Vote

Robert Wright moved to approve the minutes of the January 23<sup>rd</sup> meeting as submitted to the Board. Paul Hoblitzell seconded the motion and it was approved by a unanimous vote of the Board members present.

Consideration of Revision  
To Observed Holidays Policy

Hall stated Board members had previously agreed to entertaining the addition of two holidays to provide PUB employees with the same number of holidays as State and City employees. Hall further stated a survey of employees was performed and PUB employees chose West Virginia Day and Veteran's Day for the two additional days to be observed.

Herrick questioned if that was the same as the City observes. Hall stated the total is the same but there is some difference in the actual days observed.

Hall also stated the additional holidays would increase the payroll expense for both treatment plants by a total of \$9,000.00.

Hoblitzell questioned what days were chosen. Hall stated June 20<sup>th</sup>, West Virginia Day and November 11<sup>th</sup>, Veteran's Day. Hoblitzell further questioned if they would be observed on those days. Hall stated on the date or closest day if they fall on a weekend.

Motion and Vote

Greg Herrick moved to approve the two new holidays as presented. Robert Wright seconded the motion and it was approved by a unanimous vote of the Board members present.



Other Business

None

Next Meeting Date

Erin Hall stated the next regular meeting would be February 20, 2019.

Board members agreed to meet in regular session, at the Parkersburg Utility Board Administration Building in the conference room, at 9:00 a.m. on February 20, 2019.

Adjournment

Robert Wright moved the meeting be adjourned. Greg Herrick seconded the motion and it was approved by a unanimous vote of the Board members present. The meeting adjourned at 9:06 a.m.

Respectfully Submitted:

Eric Bennett, General Manager