**Reservation Request Form for NARA**

Ritz-Carlton Laguna

 **(Please Fill in Form)**

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| **Ground Transportation Form*****Please Fax or Email the Completed Form to****:* ***Email****: Groups@best-vip.com /* ***Fax****: (949) 522-8435* |
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| **Customer/Passenger Information** |  |
| Name: |       |  |
| Company: |       |  |
| Address: |       |  |
| Office Phone Number: |       |  |
| Cell Phone Number: |       |  |
| Email Address: |       |  |
|  |
| **Billing Information:*****Secure credit card link will be sent by email upon booking to confirm*** |
| **Transportation Rates for SEDAN Service.** **Fuel Surcharge and Tolls are included in pricing. Discretionary gratuity is NOT included.** |
| **Airport Name:** | **Arrival Cost:** | **Departure Cost:** |
| SNA – John Wayne Airport: | $181.86 | $178.86 |
| LGB – Long Beach Airport | $222.36 | $216.36 |
| LAX – Los Angeles International Airport:*\*International arrivals have an additional* ***$30.00*** *Customs fee* | $274.80 | $262.80 |
| **Hotel Information**  |
|  |  | Ritz Carlton Laguna  |  |  |
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| **Transportation Needs:** |
| **Arrival Information:** *All flights are met in the baggage claim area* |
| Passenger Name | Airport | Airline | Flight # | Date | Time | # of Passengers |
|       |       |       |       |       |       |       |
|  |
| **Departure Information***(We Suggest a Hotel Departure time 2 hours prior to flight time for flights out of SNA, 3 hours prior for LAX domestic and 4 hours prior for LAX international flights)* |
| Passenger Name | Airport | Airline | Flight # | Date | Time | # of Passengers |
|       |       |       |       |       |       |       |
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