**Axon Accelerate Conference Proposal**  
  
To:  
  
From:  
  
Re: Axon User Conference Proposal  
  
I would like to attend the Axon Accelerate User Conference June 20-21, 2017, in Scottsdale, Arizona. It’s the best way to ensure we’re getting the most from our Axon Investment.  
  
The two-day conference provides policy discussions, user presentations with shared best practices, and opportunities for me to get our specific questions answered by Axon staff. The entire community of Axon product experts will be on hand to share best practices, hands-on training, new innovations, and a lot more. Additionally, the abundance of user‐to‐user communication opportunities is essential for learning about real-life experiences, best practices, and tips.  
  
This is an especially important year for me to keep up with changes in evidence and camera technology because of rapid advancements in the field. DEMS are becoming more powerful and accessible, and I need to know how we can leverage its capabilities to make the most of our resources and keep up with our peers. My attendance will benefit on these projects:  
  
1. (Add Project or Initiative)  
2. (Add Project or Initiative)  
3. (Add Project or Initiative)  
  
I currently have the opportunity to receive an early bird rate of $100 off before January 31st. Here's an approximate breakdown of conference costs:  
  
Airfare: $ xxx  
Transportation (between airport and hotel): $ 90  
Hotel: (3 nights at $129 + tax) $ 450  
Meals: (3 days at $60) $ 180  
Registration Fee: $ 499 (if registered by January 31st $599 after January 31st)  
Total: $ x,xxx  
  
  
I'll be sure to submit a post-conference report that will include an executive summary, major takeaways, tips, and a set of recommendations to maximize the return on our current investments in Axon. I’d also be more than happy to share relevant information with other staff members and departments.  
  
Thank you for considering this request. I look forward to your reply.  
  
Regards,